

Present – Father Jim, Father Alexander, Janice Dobbin, Rena Robertson, Linda Taylor, Claire Valentine, Avril Kidd, Helen Grossi, Gerry Laing, Marie Shafi, Audrey Toshney, David Bald

Apologies - none

1. Divine renovation – similar to Renew. Program to try and engage people to keep Parishes full and thriving. About being involved, not a passer by, a stakeholder, more likely to be engaged in the Parish. Breaks down into weekly reflections, six weeks over Lent. Then handing out of Sign up sheets. Website has lots of information. Please encourage fellow parishioners to get involved, come on the 19th Feb to the meeting in the hall. Suggestion of purchasing books for parishioners, offering to take orders. Decision to buy 50 books in time for meeting on 19th February. Fr Jim to order, with some offering to purchase books and others made available for those who may need support to purchase.
2. Finance – explanation of annual costs, income and expenditure. There is a surplus but decisions need to be made about spending on building/maintenance costs. Finance meeting on Feb 6th to discuss further. Parish to be audited this year.
3. Website information passed on, looking for further discussion about how we can better use the three domains, which are paid up until June.
4. Fabric – list of tasks listed from daily tasks to 2 yearly tasks. John O’Meara will train the fabric team and inform them what needs done and when and keep records of checks and maintenance. Discussion around fire drills and first aid kits. Avril to announce at mass and give out information about Fabric Team.
5. Parish council minutes to be added to new bulletin/mailed in bulletin. Marie asked to update database for emails. Sign up sheets suggested to be available to hand out on Easter Sunday.
6. Gas and electric meters need checked and updated with providers. Need volunteers to help check these meters regularly, photographed once a month and sent to Utility Aid, the brokers for utilities. Fr Jim to send photos on so we can see how these have to be taken.
7. Low energy lights – approach someone in future to replace bulbs, pass to Fabric Team
8. Heating system update- Fabric Team to discuss
9. Car park maintenance – some completed , some areas still to be looked at. Allow gate to be fixed first then allow access to fix car park surface. Same for steps, awaiting quote.
10. Sanctuary renovation update – measuring taken place yesterday.
11. Schools – 2 pupils in St Fergus, 20 in St Andrews making sacraments this year. Pope Francis Faith award started. Minnie Vinnies not yet started due to staff absence. Youth workers suggested. Can newsletter be sent out to school families?
12. St Vincent de Paul – want to let parishioners know what money is spent on and asked for this to be discussed. Money available for school families. Mention of the Family Fund in Glasgow. Please be aware that money is available if requested for any parishioners/families that may require financial support.
13. Readings – rota available. Including pupils from schools and encourage pupils to be part of the rota.
14. Safeguarding – issue with training postponed until May, making sure disclosures are in. Safeguarding email to go on website.
15. Projector and screens – two quotes given, one decided – drop down screen. School to check budgets and procurement.

16. Eucharistic ministers – each minister on rota every two months. Adequate number of ministers for rota.
17. SCIAF – asked welcomers to hand out SCIAF boxes.
18. Children's liturgy – rota numbers healthy, Fr Jim suggested adding to resources.
19. Cosy place – asked for money for a pot. Concern over the heating issues, not enough heat being generated to be comfortable. Suggestion of halogen lights used instead of heaters. Two heaters to be purchased. 13th Feb for Hygiene course.
20. Floors – to be brought up again with John O'Meara.
Date for next meeting – 29th March 2023